



SMPV – der Weg zur Musik
SSPM – un chemin vers la musique
SSPM – in cammino verso la musica

www.smpv.ch – www.sspm.ch

SMPV - The Path to Musicianship Swiss Music Teachers Association

Contract for Private Tuition with Payments by Semester

between the teacher.....

and the pupil (or the pupil's legal guardian):

Surname, first name.....

Address:

Telephone:

Date of birth:

to be completed according to the following conditions:

1. This contract is valid for an unspecified period of time, during which the organization of teaching will be divided into single semesters. A semester begins on the first day of the month as listed below, and is valid for a minimum of 6 months.
2. The teacher gives regular tuition with lesson/s per school week. A lesson lasts minutes. Group teaching requires at least 2 and a maximum of pupils.
3. The fee for a single lesson is a matter of personal agreement between teacher and pupil. Any subsequent change to this fee is to be agreed at least one month prior to the beginning of a new semester. Fees are subject to the minimal recommended amounts of the relevant regional SMPV associations. Within reason, lessons held outside the teachers' private studio are subject to increased fees.
4. The present agreed fee is CHF. per half year. This fee is calculated so that an average of one lesson per term is included for lessons missed due to national holidays during the semester. There are no further fee reductions to the actual number of lessons taken or not taken, (see paragraph 6). The semester fee is to be paid in advance in two quarterly payments each of CHF.(equivalent to half a semester).

5. Tuition is not available during the school holidays or national holidays during the semester. These are determined by the teacher's place of work.
6. Lessons cancelled by the teacher are, wherever possible, to be made up. Should this not be possible, then an appropriate refund will be paid to the pupil (CHF. per lesson at the time of signing of the contract).
7. Contractually agreed to but unattended lessons are subject to full payment. Whenever possible the teacher is prepared to make up an unattended lesson as long as the lesson has been cancelled at least 24 hours in advance and for valid reasons. Valid reasons include illness, unavoidable work related travel and unchangeable work commitments. Holiday absence during the teaching semester does not count as a valid reason.
8. The pupil must obtain permission from the teacher in order to participate in any public performance (including competitions and auditions).
9. This contract may be annulled in writing by both sides 30 days prior to the new semester. (The postal date of such notice is essential for a valid termination of contract). In exceptional circumstances and subject to mutual agreement, both parties may terminate the contract during the semester. Should such a situation arise, lessons already taken prior to such a termination will be charged at an hourly rate of CHF. as opposed to the lump sum paid at the beginning of each semester.
10. Special agreements: Any further agreements are only valid if stated in writing, with the exception of occasional changes to lesson times.
11. The place of jurisdiction is based on the teacher's place of residence.

The signatories below declare themselves in agreement with the above conditions.

Place and date:

Place and date:

For the pupil:

Teacher: